



## Program Enrolment Form

Note: Applicant must be at least 16 years of age  
This form must be completed in English

**AFFIX  
PHOTO  
HERE**

Course Applied: \_\_\_\_\_

Intake: \_\_\_\_\_

### 1. Personal Details (Private & Confidential)

Full Name (As appears in passport): \_\_\_\_\_

Passport No: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender:  Male  Female Email: \_\_\_\_\_

Marital Status:  Single  Married  Divorced Age: \_\_\_\_\_

### 2. Details in Home country

Address in home country: \_\_\_\_\_

Tel (home country): \_\_\_\_\_ Mobile: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Contact: \_\_\_\_\_

### 3. Education Background

Country	From (MM/YY)	To (MM/YY)	Name of school	Qualification attained

### Applicant Declaration (To be completed by Applicant)

I confirm that the information given in this form is true, complete and accurate and no information is omitted. I give my consent to the processing of my data by IAB.  
I have read, understood and accepted the terms and conditions stated in the attached page and in Appendix A. (Kindly sign on all 3 pages. Failing to do so will mean the application is incomplete and may not be processed)

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*(Disclaimer: If Applicant is below 18 years, Parental/Guardian signature is required)*

### CREATING WORK-READY, WORLD-READY PROFESSIONALS

Campus: PT INTERNATIONAL BINTAN CAKRAWALA IEB Campus, Township Jln Kota Kapur, Kawasan Pariwisata Bintan Resorts, Lagoi, Bintan Utara 29155, Kepulauan Riau, P. Bintan, Indonesia, Tel: (62) 770 692001 Fax: (62) 770 692002  
Corporate Office: IAB HOLDINGS PTE LTD 991A Alexandra Road #02-06/07, Singapore 119969 Tel: (65) 63893212 Fax: (65) 6396775



#### 4. Agent Information and Declaration (To be completed by Agent)

Company Name: \_\_\_\_\_

Agent Name: \_\_\_\_\_

We declare that we have recruited the applicant in accordance with the IAB requirements and hereby handover the documents to your office for the purpose of Admission

Signature of Agent: \_\_\_\_\_

Date: \_\_\_\_\_

#### Terms and Conditions

1. All Fees are payable to IAB only. IAB will not be responsible for any payment made to third party (including Agents)
2. The below table shows the approximated fee structure and it is accurate at the point of printing.
3. Tuition fee includes lecture, study materials, accommodation (non-air con), meals (during school term only) and insurance.
4. Upon approval of your Student visa you are required to pay the tuition fee to the below mentioned IAB bank account. A copy of the student visa will be sent to you and you are only allowed
5. Course Fees and Refund Policy will be applicable according to the attached schedule in Appendix A.
6. In case of deferment of a term or course, you will not be allowed a refund of the term/course fees or any other fees paid for any reason before or after the course commencement
7. The above terms and conditions are subjected to changes as deemed necessary by IAB in managing your application and arrival to IAB.

#### IAB bank Account details

Account Name: IAB Holdings Pte Ltd  
SGD Account No: 629226937001  
Bank Name: OCBC Bank  
Bank Address: 65 Chulia Street, #01-00 OCBC centre  
Singapore 049513  
Bank Swift Code: OCBCSGSG  
Bank Code: 7339

#### Acknowledgement

I have read, understood and accepted the terms and conditions stated above.

Signature of Applicant: \_\_\_\_\_

*(Disclaimer: If Applicant is below 18 years, Parental/Guardian signature is required)*

#### **CREATING WORK-READY, WORLD-READY PROFESSIONALS**

Campus: PT INTERNATIONAL BINTAN CAKRAWALA IEB Campus, Township Jln Kota Kapur, Kawasan Pariwisata Bintan Resorts, Lagoi, Bintan Utara 29155, Kepulauan Riau, P. Bintan, Indonesia, Tel: (62) 770 692001 Fax: (62) 770 692002

Corporate Office: IAB HOLDINGS PTE LTD 991A Alexandra Road #02-06/07, Singapore 119969 Tel: (65) 63893212 Fax: (65) 6396775



**Appendix A**  
**Fee Schedule**

Description of Fee	Amount
Tuition Fee	SGD 9200
Program Application Fee	SGD 250 (non-refundable)
Student Pass Application Fee (Indonesian Immigration Fee)	SGD 600 (refundable – if rejected)
Airport Reception Service Fee	SGD 50
<b>Other miscellaneous Fee (SGD 350) includes</b>	
Student Pass Issuance fee	Payable to Indonesian Embassy
Ferry Tickets to and From Bintan	3 Trips
Hostel Stay in Singapore	3 Nights payable to Hostel
Transportation Fee	To and From – Ferry Terminal to Hostel
<b>Note:</b> <b>Students will be required to pay a Visa On-Arrival fee to Indonesian Immigration, if they do not have the Student Pass, upon entering Indonesia. All additional cost relating to additional trips, extension of stay and service rendered will be borne by Student.</b>	

All above fees exclude any personal expenses that may incur during course of study

**Refund Policy**

You shall be entitled to a Full refund of Tuition Fee on receiving your official written notice under the following conditions:

1. IAB fails, for any reason, to commence the course on the commencement date
2. IAB is proven to be in material breach of its obligations under the student contract
3. IAB terminates the program prior to its completion( for the unconsumed portion of term fees)

In the case of Student withdrawal the **Tuition Fee** refund entitlement will be as follow:  
Note: All processing fee, application fee and service fee are strictly non-refundable

If Student's written notice of withdrawal is received	% of (the aggregate amount of the fees paid)
More than [14] days before commencement date of your course	100% refund (less any expenses already incurred on your behalf)
Less than [14] days before commencement date of your course	50% refund (less administrative charge of SGD 1500)
Not more than [3] days after commencement date	50% refund (less administrative charge of SGD 1500)
[3] days after commencement date	0% refund

Signature of Applicant: \_\_\_\_\_

*(Disclaimer: If Applicant is below 18 years, Parental/Guardian signature is required)*

**CREATING WORK-READY, WORLD-READY PROFESSIONALS**

**Campus:** PT INTERNATIONAL BINTAN CAKRAWALA IEB Campus, Township Jln Kota Kapur, Kawasan Pariwisata Bintan Resorts, Lagoi, Bintan Utara 29155, Kepulauan Riau, P. Bintan, Indonesia, Tel: (62) 770 692001 Fax: (62) 770 692002  
**Corporate Office:** IAB HOLDINGS PTE LTD 991A Alexandra Road #02-06/07, Singapore 119969 Tel: (65) 63893212 Fax: (65) 6396775