

Our Ref: MA/L1-INT/AppLet
Centre No: 93634
Customer Service No: 0844 576 0026
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CHIA POH YOK
JLN KOTA KAPUR DESA
SEBONG LAGOI KECAMATAN
TELUK SEBONG
LAGOI UTARA
INDONESIA

24th August 2011

Dear Chia Poh Yok,

Application to offer BTEC Qualification:

Programme Title: BTEC Level 5 HND Diploma in Hospitality Management (International Only)
Programme Number: XW449

Programme Title: BTEC Level 4 HNC Diploma in Hospitality Management (International Only)
Programme Number: XW450

Thank you for your request to offer the above BTEC qualification. I am pleased to confirm that we have approved your application.

This approval for the intake of candidates is valid immediately, until **31st August 2016**. You are authorised to publicise this qualification as approved.

To obtain a copy of your programme definition you will need to access your Edexcel Online account and select the BTEC tab,

- Go to Qualifications on the left hand side
- Select Reports where you will be asked to select programme definitions.
- Select the programmes from the 'Currently Approved Award Codes' option and submit.

An External Verifier will be appointed to this qualification. The External Verifier will arrange to visit the centre to review the programme.

Please note requests for candidate certification will not be processed until you have received a satisfactory External Verifier report from your EV. The release of certification will be for each cohort of students and will not be authorised until the EV has undertaken two visits and conducted sampling on a selection of work.

In line with requirements we ask you to ensure that all assessment records and tracking documentation are up to date and complete before External Verifier visits. All such records should be accessible to the External Verifier and kept for a period of two years from the date of candidate completion.

Please note that as a condition of this approval your centre is required to keep a complete copy of the application documentation that you sent to us. It would be appreciated if this were made available to the External Verifier and any other appropriate BTEC personnel upon request.

Please contact your regional office if you have any queries on this letter or are interested in details of other qualifications or services that we offer.

Please accept our best wishes for the success of this qualification at your centre.

Yours sincerely,

A handwritten signature in black ink that reads "R. Bradford". The signature is written in a cursive style with a large, stylized initial 'R'.

Raymond Bradford
International Approvals Advisor

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24th August 2011

Dear Chia Poh Yok,

Congratulations - your centre is now approved

I am delighted to inform you that your centre has been approved to deliver BTEC qualifications.

Your centre number is 93634

Please keep a complete copy of your centre approval submission to make available to your External Verifier and other Edexcel contacts. It will help, too, if you can quote your centre number when you contact us so that we can find your details with no delay.

Extra support and help now you are approved

Now that you are an approved centre, you immediately get access to a wide range of support services to help you and your learners. On the next page, you will find many useful links to support you in your dealings with Edexcel. If you are ready to start registering learners, you will find guidance on how to gain access to Edexcel Online. You will also receive a hard copy of the Edexcel Information Manual in the post over the next couple of weeks.

Call us if we can help in any other way

If you have any questions you can call our BTEC helpdesk on 0844 576 0026.

Please accept our best wishes for you and your learners' success as a BTEC assessment centre.

Yours sincerely,



Raymond Bradford
International Approvals Advisor



INVESTOR IN PEOPLE



Welcome to Edexcel

Now that you've been approved, you may find the following links/contact information of use to help you through the next steps.



BTEC Home

Is dedicated to our suite of BTEC qualifications. This new area is packed with information on the types of BTEC we offer and offers useful support and guidance.

<http://www.edexcel.com/QUALS/BTEC/Pages/default.aspx>

Information Manual...

Tells you everything you need to know about the administration of Edexcel qualifications.

www.edexcel.com/i-am-a/exams-officer/support/Pages/home.aspx



Edexcel Online

Is the secure website primarily used for the administration of your learners and programmes. To get your username and password please call 0844 576 0024.

<http://www.edexcelonline.co.uk>

Quality Nominee

To find out about the important role of a quality nominee in vocational qualifications.

<http://www.edexcel.com/i-am-a/qualitynominee/Pages/qn-home.aspx>



Edexcel Publications

Offer a dedicated comprehensive suite of resources to support our specifications.

www.edexcel.com/resources/publications/Pages/home.aspx

Contact Details

If you'd like to call us our BTEC and NVQ number is 0844 576 0024.

<http://www.edexcel.com/Aboutus/contact-us/Pages/home.aspx>



Training from Edexcel

For details of the wide range of available training courses.

<http://www.edexcel.com/resources/training/Pages/Home.aspx>

Employers and Training Providers

You can find additional support and information through the Work-based Learning homepage.

<http://www.edexcel.com/i-am-a/tp/Pages/TrainingProviders.aspx>

If you wish to use the Edexcel logo on any publicity materials or stationery, please contact

brand@edexcel.com remembering to include your centre number



Ask the Expert

Has been designed to answer your subject specific queries quickly and efficiently, details here.

<http://www.edexcel.com/iwantto/Pages/asktheexpert.aspx>



Educational books, software and online resources supporting our qualifications.

<https://www.pearsonschooolsandfecolleges.co.uk/>